

## NEBRASKA SCHOOL ACTIVITIES ASSOCIATION OFFICIAL MINUTES OF THE BOARD OF DIRECTORS

The Board of Directors met in special session on October 27, 2010, at the NSAA office, with members present as follows.

District I	-- Mark Norvell, Fillmore Central
District II	-- Dr. Bob Reznicek, Boys Town
District III	-- Jay Bellar, Battle Creek
District IV	-- Max Kroger, Ord
District V	-- Dr. Dallas Watkins, Dundy County-Stratton
District VI	-- Kent Halley, Mitchell

Chairman Jay Bellar called the meeting to order at 2:00 p.m.

NSAA Legal Counsel, Rex Schultze was in attendance to present a voting procedure in regard to the election of Board of Directors.

1. It was moved by Mark Norvell, seconded by Max Kroger, to approve the following voting procedure for Board of Directors as presented. **Motion Carried, 6-0.**

### ELECTION OF THE BOARD OF DIRECTORS

For the purpose of administering the affairs of the Association under the Nebraska School Activities Association (NSAA) Constitution and the By-Laws, and to establish a separate administrative entity designated as the Board of Directors of the NSAA. Section 1.6.1.1 of the NSAA Constitution provides that: "[T]he judicial and administrative authority of this association shall reside in a Board of Directors which shall be composed of one representative from each district and one additional representative from each NSAA district whose total grades 9-11 student population exceeds 12,000 students." To give effect to such section, and pursuant to the authority granted by Section 1.6.1.6 of the NSAA Constitution, the Board of Directors adopts the following *APPROVED RULINGS AND INTERPRETATIONS* regarding Section 1.6.1.3 of such Constitution relating to the election and terms of office of such Board of Directors, to-wit:

The election of the representative(s) of each District to the Board of Directors of the NSAA shall be as follows:

I. Board of Directors: The Board of Directors shall consist of eight members elected from the six NSAA Districts.

1. Number of Board of Directors and Seats from Each District: Pursuant to Section 1.6.1.3.2 of the NSAA Constitution, districts whose total grades 9-11 student population exceeds 12,000 students shall be delegated a second Board of Directors member. For the 2010 election cycle, District Nos. 1 and 2 each have total grades 9-11 student population that exceeds 12,000 students, and are eligible to be delegated an additional member on the Board of Directors. The additional member on the Board of Directors and the Alternate position for such seat is to be elected from those member schools of the district in the NSAA competition classification (Class A, B, C-1, C-2, D-1 or D-2) for the fiscal year in which the election is held whose grade 9-11 student population of all member schools in such classification represents the greatest student population in the district (hereinafter "Largest Classification Group"). For the 2010 election cycle the seats on the NSAA Board of Directors shall be designated as follows:

<b>District No.</b>	<b>Number of Board of Directors Seats</b>
District No. 1	Largest Classification Group Seat = 1 At-Large = 1
District No. 2	Largest Classification Group Seat = 1 At-Large = 1
District No. 3	At-Large Seat = 1
District No. 4	At-Large Seat = 1
District No. 5	At-Large Seat = 1
District No. 6	At-Large Seat = 1
TOTAL	8 Board of Directors Seats

2. Nomination and Election of the Eight (8) Board of Directors Members and Alternates: Effective with the 2010 Board of Directors election cycle and continuing during such period when there are eight (8) members of the Board of Directors as set forth above, member of the Board of Directors and Alternates to such position shall be nominated and elected within the various districts as follows:

A. District Nos. 1 and 2: For the 2010 election cycle, District Nos. 1 and 2 shall nominate candidates and elect a member of the Board of Directors and an Alternate to such position from a "Largest Classification Group" of member schools; and for the 2011 election cycle, District Nos. 1 and 2 shall nominate candidates and elect a member of the Board of Directors and an Alternate to such position from the district at-large. The Largest Classification Group shall be comprised of those member schools of the district in the NSAA competition classification (Class A, B, C-1, C-2, D-1 or D-2) for the fiscal year in which the election is held whose grade 9-11 student population of all member schools in such classification represents the greatest student population in the district; a school shall be deemed to be included in the classification if more than fifty percent of the NSAA sanctioned activities in which such school participates is in such classification. All members of the District shall be eligible to vote for the nominees for Director and Alternate position for such seat from both the Largest Classification Group seat and the at-large seat.

B. District Nos. 3 through 6: District Nos. 3 through District No. 6 shall nominate candidates and elect a member of the Board of Directors and an Alternate to such position from the district at-large.

II. Qualifications of Members of Board of Directors: Members of the Board of Directors shall be a superintendent of schools, a high school principal, or a supervisor whose duties are primarily administrative and are of such nature to require an administrative and supervisory certificate.

III. Terms of Office: The term of office of each Board of Directors member shall be three years and shall commence on August 1 succeeding the date of election, except for the Board of Directors members from District Nos. 1 and 2 from the Largest Classification Group in each such district whose terms shall commence on January 1, 2011. An

alternate member of the Board of Directors shall be chosen by election in each district to succeed to membership on the Board of Directors in case of a vacancy in a Board of Directors seat for which such Alternate was elected in the district represented. Beginning with the members of the Board of Directors elected in December 2010, the terms of office of the members of the Board of Directors shall be staggered for three (3) year terms as follows:

<b>Board of Directors/Alternate Seat</b>	<b>Election Years (terms of office to begin the following August 1 except for Largest Classification Group member elected in 2010, term of office to begin in January 2011)</b>
District No. 1 - Largest Classification Group Seat; and, District No. 2 - Largest Classification Group Seat.	Elected at first annual district meeting in 2010; and elected at the second annual district meeting in 2012, 2015, 2018, etc.
District No. 4 - At-Large Seat; and, District No. 5 - At-Large Seat.	Elected at second annual district meeting in 2010, 2013, 2016, 2019, etc.
District No. 1 – At-Large Seat; and, District No. 2 – At-Large Seat.	Elected at second annual district meeting in 2011, 2014, 2017, 2020, etc.
District No. 3 – At-Large Seat; and, District No. 6.	Elected at second annual district meeting in 2012, 2015, 2018, 2021, etc.

IV. Election Process for Board of Directors and Alternates: Members of the Board of Directors and Alternates shall be elected to three year terms as follows:

1. Solicitation of Nominations for Open Board of Directors Seats: The District Managing Committee shall send a notice to each member school of the Board of Directors and Alternate seats to become open on the Board of Directors in the ensuing school year that will be subject to nomination and election at the applicable Annual District Meeting of the Fiscal Year.

2. Nominations of Board of Directors and Alternate Candidates: Nominations for a seat on the Board of Directors and the Alternate for such seat may be made in writing by member schools in each district for the seats subject to election at either the first or second Annual District Meeting of the fiscal year as determined by the District Management Committee, except for the nomination of the Large Classification Group seats on the Board of Directors to be elected in November 2010, which shall occur at the first Annual District Meeting of the fiscal year. Nominations may also be made from the floor at such annual district meeting. All persons nominated shall be recorded in the minutes of the meeting and placed upon the ballot for the respective Board of Director seat or Alternate position for such seat subject to election.

3. Election Procedure: Elections shall be conducted by mail-in ballot supervised by a certified public accounting firm (CPA firm) retained by the NSAA for such purposes generally following the process provided at Neb. Rev. Stat. §§ 32-952 to 32-959, as follows:

A. Notice of the Nominations: A written notice of the nominations for each Board of Directors seat and Alternate position for such seat that are subject to election shall be posted on the NSAA website and mailed or e-mailed to each member school in each District conducting an election within five (5) business days of the annual district meeting.

B. Issuance of Election Materials: Within ten (10) business days of the annual district meeting, each member school in the District shall be mailed an election packet to include:

(1) Mailing Envelope with the notation – “TIME SENSITIVE MATERIALS, BALLOTS MUST BE RETURNED BY [INSERT DATE]”;

(2) Official Ballot with the names of all persons nominated for the open Board of Directors seat and open Alternate position for such seat;

(3) Secrecy Envelope in which the Official Ballot shall be placed and sealed; and,

(4) Return envelope addressed to the CPA firm with verification affidavit to be signed by the Superintendent/Principal and Athletic Director of the member school addressed to the designated CPA firm retained to verify the return envelopes and count the ballots.

C. Receipt of Return Envelopes and Secrecy Envelopes: Return envelopes containing the secrecy envelope and ballots must be received within ten (10) business days of the mailing of the election materials. The CPA firm shall supervise the procedures for handling and canvassing the ballots to ensure the safety and confidentiality of all ballots properly cast. The CPA firm shall receive all return envelopes, and upon receipt of each envelope shall verify the member school and the signatures of the appropriate school officials. The CPA firm shall then open the return envelopes, and retain same in the records of the election, and then remove the Official Ballots and place them in a secure location. The Executive Director shall appoint a counting board made up of one representative from each of the six Districts to canvas the ballots cast in each election (“NSAA District Counting Committee”). The CPA firm in conjunction with the NSAA District Counting Committee shall then canvas and count the Official Ballots, and record and tabulate the vote count.

D. Certification of Election Results: The CPA firm shall file with the Executive Director and the Board of Directors an election report certifying the election results within five (5) business days immediately following date designated for the return of the mail-in ballots. The CPA firm shall develop a uniform election report form which requires information, including, but not limited to, an evaluation of the verification process including the number of ballots rejected and the reasons for the rejection, if any.

E. Determination of Election: An election for a seat on the Board of Directors and for the Alternate position for such seat shall be determined by a majority of votes cast for such seat or position. The person receiving a majority of the votes for the Board of Directors seat or for the Alternate position for such seat shall be elected to the

respective seat on the Board of Directors or Alternate position for such seat. If no candidate receives a majority of the votes cast, a run-off election shall be held between the top two vote getters, with the top vote getter in the run-off election being elected to the Board of Directors seat or Alternate position for such seat.

V. Vacancies on Board of Directors and Alternate Positions: The Board of Directors will have the power to temporarily fill any vacancy occurring in a Board of Directors seat or Alternate position for such seat by the appointment of a qualified person from the District or, if applicable, Large Classification School Group, by the remaining members of the Board of Directors. A qualified person from the District and, if applicable, Large Classification School Group, shall be nominated at the next Second Annual District Meeting of the Fiscal Year, and elected in the manner set forth above for the remainder of the unexpired term. (See, Neb. Rev. Stat. § 32-570(3)).

2. It was moved by Kent Halley, seconded by Dallas Watkins, to deny Blair High School permission to video stream NSAA football playoff games. **Motion Carried, 6-0.**

There being no further business, the meeting adjourned at 3:10 p.m.

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Debra Velder  
Associate Director