

# NEBRASKA SCHOOL ACTIVITIES ASSOCIATION

## BOARD OF DIRECTORS WORKSHOP

May 31, 2011

6:30 pm



The Prairie Club  
Valentine, NE

## Minutes

### I. Call Workshop of the Board of Directors to Order – 6:30 pm by President Bellar

- A. Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, are posted in this meeting room.

### II. Agenda Items

- A. After consideration and discussion there was no motion to move into Executive/Closed Session to discuss a personnel matter.  
*The Board of Directors reserves the right to enter into Closed/Executive Session for 1) the protection of the public interest or 2) the prevention of needless injury to the reputation of an individual, and the individual has not requested a public meeting. When making a motion to enter into Closed/Executive Session, the member making such a request should be as specific as possible keeping the previously listed stipulation in consideration.*  
*If the Board is in agreement, a motion may be to enter into Closed/Executive Session to 1) discuss a personal matter and 2) for the prevention of needless injury to the reputation of the individual, and 3) to discuss litigation and for the protection of the public interest.*  
*Action Concerning Matters Discussed in Executive Session*
  - B. A discussion of the timeline and procedures for the selection on an Executive Director for the 2012-13 school year was conducted. A Committee consisting of Executive Director, Dr. Shanahan and Board Members, President-elect, Mark Norvell, Dr. Jerry Bartee, Dr. Brian Maher and President Jay Bellar were appointed to begin to look at the process, timeline and procedure for selection of an Executive Director or the 2012-13 school year.
  - C. A discussion of the recent Constitution and By-law changes by the membership at the 2011 Representative Assembly was held.
  - D. Information and a discussion of the fine structure at the NSAA was held.
  - E. A discussion of short and long range goals for the organization was held.
  - F. A discussion of the new hires and the recent staffing alignment at the NSAA for the 2011-12 school year was held.
  - G. Other items as the Board of Directors deems necessary to discuss.
    - 1. The Board of Directors instructed the Executive Director to look at the current financing of the NSAA building and to determine if the current finance rate was acceptable. Current documents, signed by Dr. Tenopir on May 13, 2010, indicate a fixed rate of 5.05% for the term of the loan. At the present time, Dr. Shanahan has a call in to Patrick Spethman VP at US Bank to discuss this loan.
  - H. Seeing no other business the meeting was adjourned at 10:15 pm.
- III. Next Meeting: Friday, August 26, 2011 at 9:00 am at the NSAA Offices, 500 Charleston St., Lincoln, NE.

Respectfully submitted:

Dr. Steven P. Shanahan  
Interim Executive Director

*The business of the Nebraska School Activities Association (NSAA) shall be conducted at the meetings of the NSAA Board of Directors.*

*Member Comment at Board of Directors Meetings:*

1. Agenda Items: *The agendas for regular and special meetings of the Board of Directors are posted on the NSAA website. Representatives of member schools interested in speaking to an agenda item shall contact the Executive Director or the Board Chair prior to the meeting and indicate the agenda item they wish to address. The Executive Director or Board Chair shall determine whether the membership comment is relevant to the agenda. Speakers from member schools will be called upon at the "Member Comments" section of the agenda.*

2. Non-Agenda Items: *Member schools of the NSAA may attend the meetings of the Board of Directors, and bring suggestions, concerns, and comments to the Board relevant to the activities under the auspices of the organization. Representatives of member schools interested in speaking with regard to a matter not on the agenda may do so during the "Member Comments" agenda item.*

*Member schools may request that specific agenda items be added to the Board of Directors meeting agendas. To do so, the member school should contact the Executive Director or Board Chair at least one week prior to the Board meeting to place that agenda request.*

*Representatives of member schools wishing to refer a matter to the Board of Directors or the Executive Director and NSAA staff for consideration are invited to provide written information to the Executive Director or the Board of Directors Chair. That information will be distributed to the members of the Board of Directors and the Executive Director and NSAA staff for review, consideration, and possible action by the Board of Directors, the Executive Director and/or NSAA staff.*

*Public Comment at Board of Directors Meetings:*

1. A "Public Comment" time shall be included on the agenda of all regular Board of Directors meetings. Public Comment will be accepted at the start of the meeting to allow for members of the public to raise issues and make comments for the good of high school activities. Members of the public will not be permitted to participate in the discussion of scheduled agenda items.

*Public Comment time shall be limited to a maximum of 30 minutes, with each member of the public being allocated one opportunity to speak at the meeting for a time period of up to five minutes. If the number of members of the public wishing to comment warrants a reduction in the five-minute allotment, the Board Chair shall have the authority to limit comments.*

*Members of the public wishing to comment at any regular NSAA Board of Directors Meeting must state and sign in their name, and they will be expected to state the topic of their comments for documentation in the Board Meeting minutes.*

*Public comment about personnel will not be permitted, and the Board Chair has the prerogative to curtail any inappropriate public comment.*

*No Board of Directors action will be taken on any of the Public Comment issues at that meeting unless the Board determines the item to be of an emergency nature.*